

WORK SEEKERS AGREEMENT

Trade Recruitment Ltd provide work seeking services to candidates registered with us and whose details are on our candidate database. Where work is found, Trade Recruitment provides arrangements for candidates to provide services to our clients: either via a direct engagement with our client, through supply by us or supply via an intermediary company. If Trade Recruitment find suitable work which a candidate wishes to undertake, a separate agreement will be entered into at this point in accordance with one of the three engagement channels listed.

We would like to explain our role to you as your work seeker.

We are responsible for supplying your services to our client and we are available to support you throughout your assignment. The details of your assignment will be provided to you separately/[are included herewith]. Please contact us with any questions or concerns you might have.

We are **not** your employer. We will pass your details to a business called Get My Payslip. Get My Payslip will then put you in contact with your employer who will give you a contract of employment.

If you would like any further information, please get in contact with us

Therefore in order for Trade Recruitment Ltd to be able to continue to offer and locate work on your behalf, you are required to sign and return the attached 'Work Seeker Agreement'. Trade Recruitment Ltd are prepared to seek work for you solely on the basis set out in this agreement.

We are Trade Recruitment Ltd of 8 Dencora Business Centre, Nuffield Road, Cambridge CB4 1TG herein referred to as ("the Company", "we", "us" and "our/s")

You are (Name):.....

Of Address:

Herein referred to as ("Work Seeker", "you" and "your/s").

Our services

1. Whilst your personal details are registered on our database, it is agreed that:
 - (a) We may search for opportunities for you from time to time and at our absolute discretion, usually within the types of work you have specified. If we consider any opportunity may be suitable for you to undertake, we may inform you of the opportunity.
 - (b) Where appropriate, we may arrange an interview with a client and may conduct negotiations with clients. However, we offer no guarantee that when you are informed of an opportunity that the client will make an offer of work to you.
 - (c) We have no obligation to provide you with any information or service other than as stated in this agreement or required by law.
 - (d) We do not guarantee that any work will be found and we do not accept any liability if we do not locate any such work for you, nor do we guarantee that any work found will be suitable for you.
 - (e) You recognise that a client may withdraw an opportunity at any time before an engagement, and, whilst we shall endeavour to obtain accurate information from a client, whether as to a role, duration, nature of the work or otherwise, we cannot guarantee its accuracy.
 - (f) All rates of pay will at no time be less than the national minimum wage in force for services undertaken by the subcontractor.
 - (g) We may remove your registration details from our database at any time.

Your personal details

2. In consideration of registration of your personal details on our database, you agree:

(a) To provide us with a full and accurate summary of your personal employment history, proper evidence of your entitlement to work in the United Kingdom and evidence of any qualifications, such as certificates or diplomas.

(b) To provide us with any information we reasonably request which is relevant to the decision of a client to engage you. We do not routinely operate health screening but in some cases we may request details relating to your health where this may affect your ability to perform tasks which are intrinsic to the role. We may also request details of any criminal convictions in accordance with our statutory obligations.

(c) To notify us immediately of any change in any of the information that you have provided to us at any time.

(d) To our retention and use of all information and documents we obtain, either from you or from any other party relating to you, for the purpose of both our work finding services and our statutory obligations.

(e) To the provision of such information and documentation to a client and relevant use by the client. You may withdraw your consent by notice in writing to us at any time.

(f) At our request to provide us with names and contact details of suitable referees.

General Terms

3. It is further agreed that:

(a) Where you are engaged by a client, whether directly or via an intermediary of your choice, you will be solely responsible for the contractual arrangements between you and the client or any intermediary.

(b) This agreement may be terminated by either party giving one week's written notice to the other.

(c) This is the sole agreement between yourself and Trade Recruitment Ltd, and supersedes any previous agreement, whether written or oral.

(d) You have not relied on any representations made by Trade Recruitment Ltd that are not set out in this agreement. (e) This agreement may only be varied by the written agreement of all parties involved.

(f) If any provision of this agreement (or part of a provision) is found by any court or administrative body of competent jurisdiction to be invalid, unenforceable or unlawful, the other provisions shall remain in force.

(g) If any invalid, unenforceable or unlawful provision would be valid, enforceable or lawful if some part of it were deleted, the provision shall apply with whatever modification is necessary to give effect to the commercial intent of the parties.

(h) The Laws of England and Wales govern this agreement and the English Courts have sole jurisdiction.

Agreement

You and the Company accept and agree the terms of this Work Seekers Agreement by signing below:

Signed by the Work Seeker:.....

Print Name:.....

Date:/...../.....



Signed on behalf of the Company:.....

Print Name:.....

Date:/...../.....